**What Must be Reported:**

When any of the below involving anyone under the age of 18 are suspected:

- Physical Abuse
- Sexual Abuse
- Emotional Abuse
- Neglect
- CSEC (Commercially Sexually Exploited Children)

The mandated reporter must only have reasonable suspicion that a child has been mistreated; no evidence or proof is required prior to making a report. The case will be further investigated by law enforcement and/or child welfare services.

**How to Report:**

**BY PHONE:** Immediately, or as soon as possible, make a telephone report to child welfare services, immediately to Police or Sheriff’s department if an emergency.

1. Child Welfare Services phone #______________________________
2. Police Department phone #______________________________
3. Sheriff’s Department phone #______________________________

**IN WRITING:** Within 36 hours, a written report must be mailed, faxed or submitted electronically. The written report should be completed on a state form called the 8572 (SCAR), which can be downloaded at https://www.mandatedreporterca.com/

**Other Information:**

- Safeguards for Mandated Reporters: (1) The Child Abuse and Neglect Reporting Act (CANRA) states that the name of the mandated reporter is strictly confidential, although it is provided to investigative parties working on the case. (2) Under state law, mandated reporters cannot be held liable in civil or criminal court when reporting as required; however, under federal law mandated reporters only have immunity for reports made in good faith.
- Failure to report: Failure to report concerns of child abuse or neglect is considered a misdemeanor and is punishable in California by six months in jail and/or up to a $1,000 fine.
- For the complete law and a list of mandated reporters refer to California Penal Codes 11164-11174.3.